

Pearland Art & Crafts on the Pavilion – October 4-5, 2014
Exhibitor Application

Company Name _____

Contact Name _____

Phone _____ Email _____

Mailing Address _____

City _____ State _____ Zip _____

Alternate Contact _____ Phone _____

Description of Good/Services to be Sold:

Photos of items to be sold can be emailed to trohrbacher@pearlandtx.gov

Website showing items to be Sold: _____

Price Range of Items to be Sold: _____

SPACE SIZE AND RENTAL FEE:

Art or Craft Vendor 10 x 10 Space without electricity: \$125

Art or Craft Vendor 10 x 10 Space with electricity: \$150

Electricity Needed: _____ Yes _____ No

FULL PAYMENT FOR RENTAL FEES MUST BE RECEIVED BY SEPTEMBER 12, 2014.

Checks or Money Orders should be made payable to the Pearland Convention & Visitors Bureau. Mail or email completed form and payment to:

Attn: Tracy Rohrbacher, Marketing Manager; Checks payable to: Pearland Convention & Visitors Bureau. Mail to: Pearland CVB 11200 Broadway, Ste 1390; Pearland, TX 77584

DEFINITIONS

CRAFTS VENDOR:

A crafts vendor is a vendor that sells handmade items and artwork that have a unique design. Examples of acceptable crafts include handmade woodwork, jewelry, toys, quilt work.

ART VENDOR:

An art vendor is a vendor that sells unique, art created by the individual in acceptable art media formats including pottery, photography, acrylic, watercolor, sculpture or dimensional art.

Vendors are not allowed to sell beverages or food items that are intended for consumption at event.

ITEMS/SERVICES:

Pearland Convention & Visitors Bureau reserves the right to deny the sale of any particular item or service. In such an instance, the vendor will be contacted to discuss alternatives. Exclusivity is not guaranteed; however, every effort will be made to prevent an overabundance of similar products or services from being sold.

BOOTH SPACE/LOCATION:

Booth space will consist of 100 square feet of operational space (10' x 10' space). If you need larger booth space, you must seek approval from event coordinator. The events is held outdoors. Booth location and space assignments to be determined by Pearland Convention & Visitors Bureau and is non-transferable. Vendors will also have the opportunity to promote your company/business on-site with coupons, promotional materials and name-identified uniformed employees. Set up Saturday morning with breakdown on Sunday at 5 pm. Vendor packet to follow.

EQUIPMENT/ELECTRICITY:

Vendors are responsible for providing all operational equipment, including but not limited to: tables, chairs, canopies, tents, generators, etc. Vendors must bring their own power supply and extension cords. For safety reasons and the amount of noise generators produce, generators are not allowed at all events. Prior approval by event coordinator is required in order to use any operation-able equipment.

DECORATIONS:

All decorations must be tasteful and reflect the theme of each individual event. Decorations in all tents shall be limited to combustible decorations on 10 percent of walls and ceilings unless treated with flame retardant criteria of NFPA 701.(IFC 2404.2) Decorations must be within boundaries of allotted booth space. The ground, pavement, walls, poles, etc., surrounding booth space must not be damaged or defaced in any way. If vendor damages any event property, in any way (nails, staples, paint, etc.), vendor agrees to pay damages therein.

MARKETING/PROMOTION:

Vendors agree that all marketing and promotional material will be distributed ONLY from assigned booth location. No member of the organization is to distribute information verbal or printed more than five (5) feet from the assigned booth space. Violating this policy will cause your organization to be dismissed from the event grounds without a refund. In addition, your organization will not be allowed to participate in future City sponsored events.

VENDOR BEHAVIOR:

Vendors agree to behave in a professional manner or be dismissed from the event grounds without a refund. Any vendor suspected of alcohol or drug usage during the event, set-up or take-down will be dismissed from the event without a refund. Excessive complaints (two or more) from event participants, staff, or patrons will result in dismissal from the event grounds without a refund. In addition, your organization will not be allowed to participate in future City sponsored events.

EVENT HOURS:

Vendor agrees to operate throughout all hours of the event and agrees to remain in booth until official closing time. **If vendor arrives past the specified set-up time for the event, vendor will not be allowed admittance and a refund of the booth fee will not be given. If a vendor does not show up on the day of the event this will result your booth fee.**

GENERAL SUPERVISION:

Vendor is an independent contractor and retains the sole right to control and/or direct the manner in which the services described herein are to be performed and details of all work performed by the vendor, its employees and representatives. Subject to the foregoing, Pearland Convention & Visitors Bureau retains the right to inspect the progress of the work performed by the vendor. Pearland Convention & Visitors Bureau has the limited right to stop the work, to prescribe alterations and generally oversee the work only to insure its conformity with that specified herein. Pearland Convention & Visitors Bureau general oversight is in no way intended to assume control or to direct the details of the vendor's work, which duties remain solely with the vendor.

DISCLAIMER:

The event will be held rain or shine to the best abilities of the Pearland Convention & Visitors Bureau Department. Pearland Convention & Visitors Bureau makes no representation as to the number of potential event attendees and assumes no liability for any financial loss due to vendor's operation at the event.

INDEMNITY:

VENDOR SHALL PROTEST, DEFEND, INDEMNIFY AND HOLD THE CITY OF PEARLAND AND ALL THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS, THE EVENT SPONSORS AND THEIR AFFILIATES FREE AND HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, CAUSES OF ACTION, SUITS OR OTHER LITIGATION (INCLUDING ALL COSTS THEREOF AND ATTORNEY'S FEES) OF EVERY KIND AND CHARACTER ARISING AGAINST THE CITY OF PEARLAND AND ALL THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS, THE EVENT SPONSORS AND THEIR AFFILIATES OR ANY THIRD PARTY (INCLUDING BUT NOT LIMITED TO, PERSONNEL FURNISHED BY VENDOR OR ITS VENDORS AND SUBCONTRACTORS OF ANY TIER) ON ACCOUNT OF BODILY INJURY (INCLUDING DEATH) OR DAMAGE TO OR LOSS OF PROPERTY IS CAUSED BY THE NEGLIGENCE, GROSS NEGLIGENCE, WILLFUL ACTS OR CONDUCT AND/OR STRICT LIABILITY OF VENDOR, ITS VENDORS OR SUBCONTRACTORS OR ANY OF THEIR RESPECTIVE OFFICERS, DIRECTORS OR EMPLOYEES, OR ANYONE OR MORE OF THEM IN CONNECTION WITH THE EVENT.

I have read and agree to the contents of the City of Pearland Vendor information that has been provided.

Vendor Signature

Printed Name

Date